Assassination Records Review Board
Final Determination Notification

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          AGENCY : HSCA
   RECORD NUMBER : 180-10068-10325
   RECORD SERIES : STAFF PAYROLL RECORDS
AGENCY FILE NUMBER :
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December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 4

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10068-10325

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 12/15/76
PAGES : 8

SUBJECTS :
HSCA, ADMINISTRATION
CONNOR, LINDA M.

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 07/07/93

OPENING CRITERIA :

COMMENTS :
Box #:1.

[R] - ITEM IS RESTRICTED

THOMAS N. DOWNING, VA., CHAIRMAN

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RICHARDSON PREYER, N.C.
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BURT L. TALCOTT, CALIF.
STEWART B. MCKINNEY, CONN.
CHARLES THONE, NEBR.

(202) 225-4624

Select Committee on Assassinations
U.S. House of Representatives
3341 HOUSE OFFICE BUILDING, ANNEX 2
WASHINGTON, D.C. 20515

March 18, 1977

Mr. Richard A. Sprague
Chief Counsel and Director
House Select Committee on Assassinations

Dear Mr. Sprague:

I am herewith submitting my resignation as of March 20, 1977. I intend to work this weekend to complete my assignment prior to joining a Congressional staff on March 21, 1977.

I have enjoyed working with you and wish you and the Committee success.

Sincerely,

Linda M. Connor

Linda M. Connor

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Linda Mae Connor	3/25/77
Employee Social Security Number	**Type of Action**
231 53 8079	☐ Appointment ☐ Salary Adjustment ☒ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations Committee	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 222 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________________ If applicable, Level_________ Step________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date March 21, 1977

____
(Signature of Authorizing Official)

Louis Stokes, Chairman
(Type or print name of Authorizing Official)

Select Committee on Assassinations
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:______________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code___________

Monthly Annuity $__________.00

to FO 3/24/77

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Linda Mae Connor	2-1-77
Employee Social Security Number	**Type of Action**
231-58-8079	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	$12,300.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 11 of 95 Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date 2-28-77, 19____ ______________________________
(Signature of Authorizing Official)

Henry B. Gonzalez
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:______________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code__________

Monthly Annuity $__________.00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Linda Mae Connor	1/3/77
Employee Social Security Number	**Type of Action**
[illegible] 231 58 3079	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	$13,300.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 11 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date________________, 19 77

____
(Signature of Authorizing Official)

Henry B. Gonzalez
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:____________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $________.00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Linda Mae Connor	12/15/76
Employee Social Security Number	**Type of Action**
231 58 8079	X☐ Appointment ☐ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Editor/Historian	$20,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. X☐ Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.
3. ☐ Joint Committee.

handcarried to FO 12/16/76

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date December 15, 1976

____
(Signature of Authorizing Official)

Thomas N. Downing, Chairman
(Type or print name of Authorizing Official)

Select Committee on Assassinations
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:____________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $________.00

Copy for Initiating Office or Committee

M E M O R A N D U M

TO: All Staff Employees

FROM: Budget Officer

DATE: January 3, 1977

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father	nephew	brother-in-law
mother	niece	sister-in-law
son	husband	stepfather
daughter	wife	stepmother
brother	father-in-law	stepbrother
sister	mother-in-law	stepsister
uncle	son-in-law	half-brother
aunt	daughter-in-law	half-sister
first cousin		

All staff employees are requested to complete this form and return it to the Budget officer.

Approved
Richard A. Sprague

I am not elated ✓

I am elated by the following relationship ______________

Linda Mae Connor
Signature of Employee

1/17/77
Date

RÉSUMÉ

Linda Mae Connor
4206 N. Washington Boulevard
Arlington, Virginia 22201
Office: (202) 225-4261
Home: (703) 525-8417

Age: 32
Birthplace: Hampton, Virginia
Marital Status: Legally separated (no children)

Skills: Type - 65 wpm Shorthand - 120 wpm

Education: Hampton High School (summa cum laude) - 1962
Univeristy of Maryland (magna cum laude) - 1973
B.A. in English (earned degree in evenings while employed full-time)
George Mason University - currently enrolled in M.A. program in English (anticipate degree in 1977)

Experience: July 5, 1967 - Present - Office of Congressman Thomas N. Downing, First District of Virginia

January 1973 - Present - Legislative Assistant to Congressman Thomas N. Downing of the First District of Virginia. Have responsibility for all legislative matters in the Congressman's office. Act as liaison for the Congressman for his committees which are Merchant Marine and Fisheries and Science and Technology. Review all legislative proposals and advise the Congressman of his District's interests. Meet with all lobbyists for the Congressman, explain his views on issues and summarize and transmit interest groups' positions to him. Formulate statements of positions, respond to all constituents' legislative inquiries. Issue news releases to media for legislative matters. Compose statements for House Floor and committee testimony; draft legislative speeches; correct committee hearing transcripts. Accompany or represent the Congressman at various professional and social functions involving his committee assignments and District interests. Supervise legislative personnel.

January 1970 - January 1973 - Worked directly for Congressman Downing on special projects and assisted all others in accomplishing the tasks of the office. Worked with the Administrative

Assistant on political matters. Have a thorough working knowledge of all aspects of a Congressional office, including office accounts, casework, governmental relations, special interests of Congressional District, etc.

June 1968 - January 1970 - Personal secretary to Congressman Downing's Administrative Assistant. Duties included political aspects of a Congressional office which involved campaigning in the District. Set up political files. Work involved all governmental installations in the District, primarily military.

July 1967 - June 1968 - During this first year in the Congressman's office, handled routine Congressional mail and constituent services. Acquired a general, overall knowledge of the operation of a Congressional office.

June 1966 - June 1967 - Employed by the Special Assistan to the Chief of Staff for Data Processing Systems, U. S. Army, Pentagon. Secretarial position for seven action officers. Duties included correspondence, dictation, typing, filing, and required detailed knowledge of Army correspondence and security procedures and regulations. The office had responsibility for data processing systems for budgetary and financial management programs. Secret clearance.

August 1962 - June 1966 - Employed by the Comptroller, USCONARC, Fort Monroe, Virginia. In addition to secretarial duties, I was Coordinator for the Cost Reduction Program for all installations and commands within the Continental United States for Data Processing Systems. This project had previously been the primary assignment of a GS-12. For handling the program I was awarded a Sustained Superior Performance Award.

References:	Congressman Thomas N. Downing	(202) 225-4261 - Office (804) 596-2188 - Home
	E. M. (Tiny) Hutton	(202) 225-4261